

Social & Civic Engagement Quadrant Meeting
Tuesday, September 11, 2007

Minutes

Attendees: Laura Kinder, Rebecca Herr, Elsie Wood, Laura Mathews, Barb Martig

I. Update on the Survey:

- **Cover letter:** Laura K. will draft a cover letter and work with Laura M. on finalizing it by 9/18/07. It will then be distributed (along with the survey (Excel file) to those who are responsible for distributing it to organizations, etc. These individuals may tweak the cover letter as needed for appropriateness to the receiving organization.)
- **Distribution:** Survey and cover letter should be emailed by Friday, September 28th. Cover letter will include instructions that the completed survey should be saved with a unique name (i.e. the organizations name) and returned via email to Laura Mathews.
 - The following individuals will be responsible for distributing the survey:
Municipalities: Cities=John, County=Barb
Non-profits: Morgan, Laura K. and Maureen
Faith communities: Laura K.
Service/Professional: Laura K. and Maureen
School districts: Morgan
- **Timeframe for collection:** Individuals will be instructed to complete and return the survey to Laura Mathews no later than October 26th. Those of us who are emailing the survey should send at least one reminder asking the organization/individual to complete it and send it back ASAP. Please do so at your discretion.

II. Quadrant funds available (\$2,000): Due to small numbers in attendance, we will postpone this discussion until the October meeting.

III. Create Our Future Celebration, Friday, November 2nd

(This year's event will feature an Exchange Session. Local Senior Advisory Councils and all workgroups of the Countywide Leadership Council are being invited to participate in this exciting opportunity. Each organization/group will have a table and will be asked to provide information on their achievements towards the Strategic Plan for aging in 2007. Event attendees will wander from table to table, asking questions, sharing ideas and creating new partnerships and collaborations!): This will be discussed at the October meeting. We hope to put together a "one-pager" about our workgroup and highlight the efforts we are working on right now. Please think about this and bring your ideas/questions to the October meeting.

IV. **2007 meetings:** (October 9th and December 11th from 2:30-4 p.m.)

October meeting: we will discuss the following:

- Besides the survey, what else are we doing?
- Revisit the strategies in our quadrant to see where we want to focus our efforts in 2008.
- Review comments from the World Café session of the August CLC meeting for project ideas.
- Update on the Boulder County Master Human Services Plan
- How can we best use the \$2000 in quadrant funds that we have available to us?

December meeting:

- Survey results will be sent to all members prior to the December meeting, for review. These results, as well as next steps, will be discussed.